

NEWBOTTLE PARISH COUNCIL

MONDAY 18 NOVEMBER 2024

Clerk & Responsible Financial Officer
Theresa Goss
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Banbury, OX17 2GD

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12 November 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 18 November 2024 at 7.30pm** at the Memorial Hall, Main Road, Charlton to transact the business set out in the Agenda below, and you are summoned to attend.

West Northamptonshire Unitary Authority Councillors Rebecca Breese, Rosie Herring and Richard Solesbury-Timms are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

AGENDA

- 1. Apologies for absence** - To receive any apologies for absence from the meeting.
7:30pm – 7:35pm
- 2. Declarations of Interest** - Members are asked to declare any interest, and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7:30pm - 7:35pm
- 3. Minutes** - To approve the minutes of the meeting held on 16 September 2024. **(Attached)**
7:35pm – 7:40pm
- 4. Matters Arising** - To discuss any issues arising from the minutes of the meeting held on 16 September 2024.
7:40pm – 7:45pm
- 5. Chairman's Announcements**
 - Bob Whitrow – Ex-Councillor Bob Whitrow passed away on 19 September 2024
 - Grass Verges – Northants Police have been in contact with residents on Farthinghoe Road regarding vehicles being driven over grass verges**7:45pm – 7:50pm**
- 6. Open Forum** - Residents of the village are invited to raise any items which concern the Parish. **(Maximum of ten minutes in total for this item)**
7.50pm – 8:00pm
- 7. Reports from Unitary Authority Councillors** - To receive reports from the West Northamptonshire (Unitary Authority) Councillors.
8:00pm – 8:05pm

8. **Village/Environment Matters**
8:05pm – 8:25pm

- i) Jetty Footpath – To discuss the closure of the Jetty Footpath (AW16 and AW17).
- ii) Playing Field and Pavilion – To receive an update from the Playing Fields Association (PFA).
- iii) Myers Close Play Area – To discuss new equipment for the play area and receive an update on grant funding.
- iv) 20mph Speed Restrictions – To discuss a request for 20mph speed restrictions and/or advisory signs in the village.
- v) Hedgehog Signs – To discuss erecting hedgehogs signs in the village.

9. **Parish Council Matters**
8:25pm – 8:35pm

- i) Civility and Respect Pledge – To discuss adopting the National Association of Local Council's Civility and Respect Pledge.
- ii) Sexual and General Harassment Policy & Procedure – To approve a policy relating to Sexual and General Harassment. **(Policy to follow)**
- iii) Enabling Remote Attendance and Proxy Voting at Local Government Meetings – To make comments on the Government's consultation.

10. **Planning**
8:35pm – 8:45pm

- i) To note the planning applications considered by the Parish Council, since the last meeting: None
- ii) To consider the following planning application: None
- iii) To note the planning application decisions made by West Northants Council, since the last meeting: None

11. **Finance**
8:45pm – 8:55pm

- i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(To follow)**
- ii) Budget Monitoring – To consider the budget monitoring report for 2024/2025. **(To follow)**
- iii) Budget and Precept 2025/2026 – To consider the Budget and Precept for 2025/2026.
- iv) External Auditor 2023/2024 – To note the External Auditors Report and the Conclusion of the Audit for 2023/2024. **(To follow)**

12. **Correspondence** - To circulate any further items of correspondence.
8:55pm – 9:00pm

13. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 14 on the grounds that it could involve the likely disclosure of private and confidential information. **9:00pm**

14. **Staffing Matters** – To note the NJC pay agreement and approve the increase of the salary for the Clerk & Responsible Financial Officer, which is back dated to 1 April 2024. **(Information previously circulated)**
9:00pm – 9:05pm

15. **Meeting Dates** - Future meeting dates for Newbottle Parish Council are stated below. They will commence at 7.30pm at the Memorial Hall, Charlton.
20 January 2025
17 March 2025
21 April 2025 (Annual Parish Meeting)
19 May 2025
9:05pm

16. **Items for the Next Agenda/Items of Information 9:05pm**